



Meeting of the Finance Committee
of the Frank L. Weyenberg Library
Board of Trustees

A meeting will be held on Wednesday, June 19, 2019 at 5:30 p.m. in the Tolzman Community Room.

AGENDA:

- I. Call to Order, Verification of Posting
- II. Action Item: Approval of the Minutes of the November 13, 2018 Meeting
- III. Review of May 2019 Financial Data
- IV. 2018 Financial Audit
- V. Future Library Operating Budgets
- VI. Adjourn

Jennifer Bogli, Chair

Posted: June 13, 2019



Finance Committee Meeting Minutes November 13, 2018

A meeting of the Frank L. Weyenberg Library Finance Committee was held on November 13, 2018 at 7:30 a.m. in the Tolzman Community Room.

Jennifer Bogli called the meeting to order at 7:32 a.m. Committee members present: Jennifer Bogli, Rob Holyoke and Lauren Croix. Also present: Rachel Muchin Young, Library Director and Craig Jacobson, Business Manager.

Ms. Bogli confirmed posting of public notice as of November 9, 2018.

Mr. Holyoke moved to accept the minutes of the September 12, 2018 meeting. Ms. Croix seconded. Motion carried.

The Committee reviewed the Library's October financial reports and found them to be in order.

The Committee reviewed the proposed 2019 operating budget as included in the meeting materials. The committee recommended the proposed budget be move to the full Board of Trustees for approval.

The committee reviewed the proposal for the Entrance and Rotunda flooring. The committee recommended the proposal from Schmidt Flooring be moved to the full Board of Trustees for approval.

The committee reviewed the proposed amendments to the 2018 Library Operating Budget as included in the meeting materials. The committee recommended the proposal be moved to the full Board of Trustees for approval.

Having no further business, Mr. Holyoke moved to adjourn. Ms. Croix seconded. The motion carried and the meeting adjourned at 8:04 a.m.

Jennifer Bogli
Finance Committee Chair

THIENSVILLE, WI
Library - Revenue Guideline
 Current Period: MAY 2019

Account Descr	2019 YTD Budget	2019 YTD Amt	MAY 2019 Amt	Balance	2019 % of Budget
FUND 99 F. L. WEYENBERG LIBRARY FUND					
MAJ CLS 40 TAXES					
DEPT 001 LOCAL PROPERTY TAXES					
R 99-40-001-900 MEQUON TAXES	\$1,050,000.00	\$524,732.50	\$0.00	\$525,267.50	49.97%
R 99-40-001-901 THIENSVILLE TAXES	\$110,740.00	\$55,370.00	\$0.00	\$55,370.00	50.00%
R 99-40-001-902 COUNTY REIMBURSEMENT	\$11,500.00	\$11,532.65	\$0.00	-\$32.65	100.28%
DEPT 001 LOCAL PROPERTY TAXES	\$1,172,240.00	\$591,635.15	\$0.00	\$580,604.85	50.47%
MAJ CLS 40 TAXES	\$1,172,240.00	\$591,635.15	\$0.00	\$580,604.85	50.47%
MAJ CLS 42 REGULATION & COMPLIANCE					
DEPT 006 FINES & FORFEITURES					
R 99-42-006-903 FINES & FEES	\$27,010.00	\$11,175.81	\$3,951.49	\$15,834.19	41.38%
DEPT 006 FINES & FORFEITURES	\$27,010.00	\$11,175.81	\$3,951.49	\$15,834.19	41.38%
MAJ CLS 42 REGULATION & COMPLIANCE	\$27,010.00	\$11,175.81	\$3,951.49	\$15,834.19	41.38%
MAJ CLS 44 COMMERCIAL REVENUES					
DEPT 013 INTEREST INCOME					
R 99-44-013-300 INVESTMENT INTEREST	\$3,500.00	\$2,522.12	\$511.39	\$977.88	72.06%
DEPT 013 INTEREST INCOME	\$3,500.00	\$2,522.12	\$511.39	\$977.88	72.06%
MAJ CLS 44 COMMERCIAL REVENUES	\$3,500.00	\$2,522.12	\$511.39	\$977.88	72.06%
MAJ CLS 45 MISCELLANEOUS REVENUES					
DEPT 014 SALE INCOME					
R 99-45-014-904 BOOK SALES	\$4,000.00	\$3,301.15	\$854.50	\$698.85	82.53%
DEPT 014 SALE INCOME	\$4,000.00	\$3,301.15	\$854.50	\$698.85	82.53%
DEPT 015 OTHER INCOME					
R 99-45-015-280 MISCELLANEOUS	\$2,750.00	\$32.00	\$32.00	\$2,718.00	1.16%
R 99-45-015-520 FUND BALANCE APPLIED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 99-45-015-905 GIFTS & GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 015 OTHER INCOME	\$2,750.00	\$32.00	\$32.00	\$2,718.00	1.16%
MAJ CLS 45 MISCELLANEOUS REVENUES	\$6,750.00	\$3,333.15	\$886.50	\$3,416.85	49.38%
FUND 99 F. L. WEYENBERG LIBRARY FUND	\$1,209,500.00	\$608,666.23	\$5,349.38	\$600,833.77	50.32%
	\$1,209,500.00	\$608,666.23	\$5,349.38	\$600,833.77	50.32%

Library - Expenditure Guideline

Current Period: MAY 2019

Account Descr	2019 YTD Budget	2019 YTD Amt	MAY 2019 Amt	Balance	2019 % of Budget
FUND 99 F. L. WEYENBERG LIBRARY FUND					
MAJ CLS 91 LIBRARY STAFFING					
DEPT 551 LIBRARY					
E 99-91-551-1-100 SALARIES & WAGES	\$564,705.00	\$212,521.06	\$43,141.27	\$352,183.94	37.63%
E 99-91-551-1-115 TRAVEL/TRAINING/SEMINARS	\$3,000.00	\$1,050.22	\$399.27	\$1,949.78	35.01%
E 99-91-551-1-199 FRINGE BENEFITS	\$174,835.00	\$73,718.21	\$13,790.30	\$101,116.79	42.16%
E 99-91-551-2-202 DUES & SUBSCRIPTIONS	\$3,200.00	\$2,198.00	\$0.00	\$1,002.00	68.69%
E 99-91-551-2-237 WORKER S COMPENSATION	\$1,320.00	\$660.00	\$0.00	\$660.00	50.00%
E 99-91-551-7-715 FLEX BENEFIT	\$1,900.00	\$1,876.40	\$0.00	\$23.60	98.76%
E 99-91-551-7-730 UNEMPLOYMENT COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 551 LIBRARY	\$748,960.00	\$292,023.89	\$57,330.84	\$456,936.11	38.99%
MAJ CLS 91 LIBRARY STAFFING	\$748,960.00	\$292,023.89	\$57,330.84	\$456,936.11	38.99%
MAJ CLS 92 LIBRARY ADMINISTRATION					
DEPT 551 LIBRARY					
E 99-92-551-2-201 POSTAGE	\$618.00	\$33.75	\$0.00	\$584.25	5.46%
E 99-92-551-2-206 AUDIT	\$6,500.00	\$5,129.00	\$0.00	\$1,371.00	78.91%
E 99-92-551-2-243 ALL OTHER INSURANCE	\$19,016.00	\$14,459.00	\$0.00	\$4,557.00	76.04%
E 99-92-551-2-285 WEPKO LEASE	\$19,500.00	\$7,802.05	\$1,025.00	\$11,697.95	40.01%
E 99-92-551-2-286 COMPUTERS	\$12,500.00	\$4,074.81	\$1,131.12	\$8,425.19	32.60%
E 99-92-551-2-287 MILEAGE	\$1,500.00	\$435.58	\$427.46	\$1,064.42	29.04%
E 99-92-551-2-288 FISCAL AGENT FEE	\$6,000.00	\$3,000.00	\$0.00	\$3,000.00	50.00%
E 99-92-551-2-289 PAYROLL PROCESSING	\$4,000.00	\$1,930.90	\$324.40	\$2,069.10	48.27%
E 99-92-551-2-290 CONSULTANTS	\$3,200.00	\$718.75	\$0.00	\$2,481.25	22.46%
E 99-92-551-3-300 OFFICE SUPPLIES	\$8,000.00	\$3,584.56	\$360.95	\$4,415.44	44.81%
E 99-92-551-3-303 TELEPHONE	\$1,575.00	\$706.13	\$161.62	\$868.87	44.83%
E 99-92-551-3-307 SUPPLIES-COPY MACHINE	\$4,500.00	\$2,088.63	\$826.00	\$2,411.37	46.41%
E 99-92-551-3-358 DEBT COLLECTION	\$325.00	\$125.30	\$17.90	\$199.70	38.55%
E 99-92-551-3-359 MONARCH FEES	\$13,641.00	\$12,058.91	\$0.00	\$1,582.09	88.40%
DEPT 551 LIBRARY	\$100,875.00	\$56,147.37	\$4,274.45	\$44,727.63	55.66%
MAJ CLS 92 LIBRARY ADMINISTRATION	\$100,875.00	\$56,147.37	\$4,274.45	\$44,727.63	55.66%
MAJ CLS 93 LIBRARY PROGRAM & COLLECTION					
DEPT 551 LIBRARY					
E 99-93-551-3-370 PROGRAMMING	\$6,000.00	\$941.23	\$122.60	\$5,058.77	15.69%
E 99-93-551-3-371 MEDIA	\$31,000.00	\$11,538.18	\$3,765.11	\$19,461.82	37.22%
E 99-93-551-3-372 E CONTENT	\$30,000.00	\$11,101.63	\$742.24	\$18,898.37	37.01%
E 99-93-551-3-373 PRINT	\$93,000.00	\$27,161.96	\$7,483.03	\$65,838.04	29.21%
DEPT 551 LIBRARY	\$160,000.00	\$50,743.00	\$12,112.98	\$109,257.00	31.71%
MAJ CLS 93 LIBRARY PROGRAM & COLLECTION	\$160,000.00	\$50,743.00	\$12,112.98	\$109,257.00	31.71%
MAJ CLS 94 LIBRARY BUILDING					
DEPT 551 LIBRARY					
E 99-94-551-2-282 JANITORIAL SERVICE	\$28,800.00	\$14,400.00	\$0.00	\$14,400.00	50.00%
E 99-94-551-2-283 CONTRACTED-BUILDING	\$20,000.00	\$8,504.93	\$3,850.33	\$11,495.07	42.52%
E 99-94-551-3-306 JANITOR SUPPLIES	\$4,000.00	\$803.50	\$153.10	\$3,196.50	20.09%
E 99-94-551-3-308 BUILDING SUPPLIES	\$50,000.00	\$11,248.44	\$4,677.82	\$38,751.56	22.50%
E 99-94-551-3-360 UTILITIES	\$44,865.00	\$17,396.51	\$3,125.01	\$27,468.49	38.78%
E 99-94-551-3-361 SEWER & WATER	\$2,000.00	\$410.38	\$0.00	\$1,589.62	20.52%
E 99-94-551-7-700 BUILDING PROJECTS	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
DEPT 551 LIBRARY	\$199,665.00	\$52,763.76	\$11,806.26	\$146,901.24	26.43%
MAJ CLS 94 LIBRARY BUILDING	\$199,665.00	\$52,763.76	\$11,806.26	\$146,901.24	26.43%
FUND 99 F. L. WEYENBERG LIBRARY FUND	\$1,209,500.00	\$451,678.02	\$85,524.53	\$757,821.98	37.34%

Account Descr	2019 YTD Budget	2019 YTD Amt	MAY 2019 Amt	Balance	2019 % of Budget
	\$1,209,500.00	\$451,678.02	\$85,524.53	\$757,821.98	37.34%

THIENSVILLE, WI
Library - Balance Sheet

Account Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance	FUND
FUND 99 F. L. WEYENBERG LIBRARY FUND							
G 99-11110 CHECKING - HARRIS GEN FUND	-\$23,390.94	\$154,634.41	\$147,189.13	\$1,427,561.45	\$1,366,554.44	\$37,616.07	99
G 99-11113 FLEX-BANCORP	\$2,500.00	\$2,292.67	\$2,292.67	\$4,986.36	\$4,986.36	\$2,500.00	99
G 99-11140 SAVINGS - HARRIS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	99
G 99-11160 SPECIAL CLEARING ACCOUNT	\$0.00	\$30,927.28	\$30,927.28	\$196,911.49	\$196,911.49	\$0.00	99
G 99-11210 INVESTMENTS	\$274,373.68	\$511.39	\$90,000.00	\$505,022.12	\$484,000.00	\$295,395.80	99
G 99-11310 PETTY CASH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	99
G 99-12310 ACCOUNTS RECEIVABLE	\$463.25	\$0.00	\$0.00	\$0.00	\$463.25	\$0.00	99
G 99-12320 ACCRUED INTEREST RECEIVABL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	99
G 99-12520 PREPAID EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	99
G 99-13110 DEFERRED EXPENDITURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	99
G 99-14110 LAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	99
G 99-14120 BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	99
G 99-14130 IMPROVEMENTS OTHER THAN B	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	99
G 99-14150 FURNITURE AND FIXTURES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	99
G 99-21110 ACCOUNTS PAYABLE	-\$52,189.87	\$0.00	\$0.00	\$52,189.87	\$0.00	\$0.00	99
G 99-21210 WISCONSIN WITHHOLDING	-\$0.10	\$1,658.83	\$1,658.83	\$10,885.07	\$10,885.07	-\$0.10	99
G 99-21220 FEDERAL WITHHOLDING TAX	\$0.00	\$2,955.04	\$2,955.04	\$19,355.35	\$19,355.35	\$0.00	99
G 99-21230 SOCIAL SECURITY TAX	\$0.07	\$3,094.66	\$3,094.66	\$20,121.56	\$20,121.56	\$0.07	99
G 99-21245 FLEX BENEFIT	-\$929.76	\$2,292.67	\$672.28	\$5,261.72	\$4,126.08	\$205.88	99
G 99-21258 WISCONSIN DEFERRED COMP	\$0.00	\$0.00	\$0.00	\$28.82	\$28.82	\$0.00	99
G 99-21265 WI RETIREMENT	-\$2,562.62	\$5,147.68	\$5,147.68	\$14,120.53	\$17,991.74	-\$6,433.83	99
G 99-21280 HEALTH INSURANCE DEDUCTIO	-\$867.46	\$4,002.60	\$4,002.60	\$15,488.49	\$15,009.75	-\$388.72	99
G 99-21285 LIFE INSURANCE	\$0.00	\$14.41	\$14.41	\$72.05	\$72.05	\$0.00	99
G 99-21291 ACCRUED PAYROLL	-\$23,998.54	\$0.00	\$0.00	\$23,998.54	\$0.00	\$0.00	99
G 99-21370 DUE TO LIBRARY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	99
G 99-21510 DEFERRED REVENUES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	99
G 99-21680 LIBRARY DONATION FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	99
G 99-31110 UNAPPROPRIATED	-\$170,837.47	\$0.00	\$0.00	\$0.00	\$0.00	-\$170,837.47	99
G 99-31111 REVENUE SUMMARY	\$0.00	\$0.00	\$5,349.38	\$350.25	\$609,016.48	-\$608,666.23	99
G 99-31112 EXPENDITURE SUMMARY	\$0.00	\$96,220.18	\$10,695.65	\$522,031.58	\$70,353.56	\$451,678.02	99
G 99-31190 GIFTS & GRANTS RESTRICTED	-\$1,047.65	\$135.39	\$524.99	\$5,450.00	\$5,924.99	-\$1,522.64	99
G 99-31191 GIFTS & GRANTS UNRESTRICTE	-\$1,512.59	\$740.39	\$103.00	\$2,180.74	\$215.00	\$453.15	99
G 99-39100 INVESTMENTS IN FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	99
FUND 99 F. L. WEYENBERG LIBRARY FUND	\$0.00	\$304,627.60	\$304,627.60	\$2,826,015.99	\$2,826,015.99	\$0.00	

Account Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance	FUND
	\$0.00	\$304,627.60	\$304,627.60	\$2,826,015.99	\$2,826,015.99	\$0.00	

***Check Detail Register©**

MAY 2019

Check Amt Invoice Comment

11110 HARRIS GF -CHECKING

Paid Chk# 022420 5/21/2019 **ADVANCED CHILLER SERVICES**

E 99-94-551-3-308	BUILDING SUPPLIES	\$1,558.24	2184	Boiler Repairs
Total ADVANCED CHILLER SERVICES		\$1,558.24		

Paid Chk# 022421 5/21/2019 **ASCEND ELEVATOR LLC**

E 99-94-551-2-283	CONTRACTED-BUILDING	\$185.00	2767	Elevator Services (2 of 3)
Total ASCEND ELEVATOR LLC		\$185.00		

Paid Chk# 022422 5/21/2019 **AT&T (REGULAR SERVICE)**

E 99-92-551-3-303	TELEPHONE	\$114.24		May Phone Service
Total AT&T (REGULAR SERVICE)		\$114.24		

Paid Chk# 022423 5/21/2019 **BAKER & TAYLOR**

E 99-93-551-3-373	PRINT	\$993.30		Print Collection Materials
E 99-93-551-3-373	PRINT	\$1,310.62		Print Collection Materials
E 99-93-551-3-373	PRINT	\$1,398.70		Print Collection Materials
E 99-93-551-3-373	PRINT	\$1,448.48		Print Collection Materials
E 99-93-551-3-373	PRINT	\$816.29		Print Collection Materials
E 99-93-551-3-373	PRINT	\$182.83		Print Collection Materials
E 99-93-551-3-373	PRINT	\$371.40		Print Collection Materials
E 99-93-551-3-373	PRINT	\$583.87		Print Collection Materials
E 99-93-551-3-373	PRINT	\$370.64		Print Collection Materials
E 99-93-551-3-371	MEDIA	\$345.12		Spoken Word Collection
E 99-93-551-3-371	MEDIA	\$112.31		Spoken Word Collection
E 99-93-551-3-371	MEDIA	\$140.81		Spoken Word Collection
E 99-93-551-3-371	MEDIA	\$377.47		Spoken Word Collection
E 99-93-551-3-371	MEDIA	\$735.70		Media Collection
E 99-93-551-3-371	MEDIA	\$87.00		Media Collection
E 99-93-551-3-371	MEDIA	\$35.66		Media Collection
E 99-93-551-3-371	MEDIA	\$48.52		Media Collection
E 99-93-551-3-371	MEDIA	\$69.98		Media Collection
E 99-93-551-3-371	MEDIA	\$34.89		Media Collection
E 99-93-551-3-371	MEDIA	\$46.13		Media Collection
E 99-93-551-3-371	MEDIA	\$26.11		Media Collection
E 99-93-551-3-371	MEDIA	\$51.46		Media Collection
E 99-93-551-3-371	MEDIA	\$281.37		Media Collection
E 99-93-551-3-371	MEDIA	\$132.95		Media Collection
E 99-93-551-3-371	MEDIA	\$11.03		Media Collection
E 99-93-551-3-371	MEDIA	\$93.75		Media Collection
E 99-93-551-3-371	MEDIA	\$49.08		Media Collection
E 99-93-551-3-371	MEDIA	\$56.26		Media Collection
E 99-93-551-3-371	MEDIA	\$347.03		Media Collection
E 99-93-551-3-371	MEDIA	\$20.90		Media Collection
E 99-93-551-3-371	MEDIA	\$22.37		Media Collection
E 99-93-551-3-371	MEDIA	\$255.37		Media Collection
E 99-93-551-3-371	MEDIA	\$134.94		Media Collection
E 99-93-551-3-371	MEDIA	\$119.05		Media Collection
G 99-31190	GIFTS & GRANTS RESTRICTED	\$50.00	2034483493	Lookatch-Restricted Gifts
E 99-93-551-3-373	PRINT	\$6.90	2034483493	Collection

Total BAKER & TAYLOR \$11,168.29

Paid Chk# 022424 5/21/2019 **B-E CONTROLS**

E 99-94-551-3-308	BUILDING SUPPLIES	\$673.47	6445	Tolzman Room Wind Damage
Total B-E CONTROLS		\$673.47		

***Check Detail Register©**

MAY 2019

			Check Amt	Invoice	Comment
Paid Chk# 022425	5/21/2019	BOEHLKE HARDWARE			
E 99-94-551-3-308		BUILDING SUPPLIES	\$597.30	55498	Urinal Repairs
		Total BOEHLKE HARDWARE	\$597.30		
Paid Chk# 022426	5/21/2019	CARDMEMBER SERVICE (PWSB)			
E 99-93-551-3-370		PROGRAMMING	\$18.58		Michaels.com
E 99-92-551-2-286		COMPUTERS	\$18.11		Amazon Web Services
E 99-92-551-3-303		TELEPHONE	\$27.39		AT&T
		Total CARDMEMBER SERVICE (PWSB)	\$64.08		
Paid Chk# 022427	5/21/2019	CENTURY LINK			
E 99-92-551-3-303		TELEPHONE	\$3.38	1467525497	April Long Distance
		Total CENTURY LINK	\$3.38		
Paid Chk# 022428	5/21/2019	DEMCO			
E 99-92-551-3-300		OFFICE SUPPLIES	\$267.57	6597416	Work Supplies
		Total DEMCO	\$267.57		
Paid Chk# 022429	5/21/2019	GECRB/AMAZON			
E 99-92-551-2-286		COMPUTERS	\$439.96		Monitors
E 99-92-551-2-286		COMPUTERS	\$92.60		VR Computer Storage
G 99-31190		GIFTS & GRANTS RESTRICTED	\$85.39		Tech Toys-Junior Womens Club Gift
E 99-92-551-2-286		COMPUTERS	\$12.98		Technology
E 99-92-551-2-286		COMPUTERS	\$61.60		Technology
E 99-92-551-2-286		COMPUTERS	\$149.00		Technology
E 99-92-551-2-286		COMPUTERS	\$21.98		Technology
E 99-93-551-3-372		E CONTENT	\$10.55		Kindle Title
E 99-93-551-3-372		E CONTENT	\$10.55		Kindle Title
E 99-93-551-3-372		E CONTENT	\$11.61		Kindle Title
E 99-93-551-3-372		E CONTENT	\$11.61		Kindle Title
E 99-92-551-2-286		COMPUTERS	\$211.10		Technology
E 99-93-551-3-372		E CONTENT	\$11.61		Kindle Title
E 99-93-551-3-372		E CONTENT	\$10.55		Kindle Title
E 99-93-551-3-370		PROGRAMMING	\$72.69		Programming
E 99-92-551-3-300		OFFICE SUPPLIES	\$13.79		Office Supplies
E 99-92-551-2-286		COMPUTERS	\$119.79		Technology
E 99-92-551-2-286		COMPUTERS	\$4.00		Technology
E 99-92-551-3-300		OFFICE SUPPLIES	\$9.99		Office Supplies
E 99-94-551-3-306		JANITOR SUPPLIES	\$31.88		Janitor Supplies
E 99-92-551-3-300		OFFICE SUPPLIES	\$69.60		Office Supplies
E 99-93-551-3-371		MEDIA	\$144.84		Collection - Media
E 99-93-551-3-371		MEDIA	(\$14.99)		Collection - Media
		Total GECRB/AMAZON	\$1,592.68		
Paid Chk# 022430	5/21/2019	GFC LEASING WI			
E 99-92-551-3-307		SUPPLIES-COPY MACHINE	\$524.65	912669	CopyCharges 4/2018-4/2019
		Total GFC LEASING WI	\$524.65		
Paid Chk# 022431	5/21/2019	GREATAMERICA			
E 99-92-551-3-307		SUPPLIES-COPY MACHINE	\$142.00	24760363	Monthly Color Copier Lease
		Total GREATAMERICA	\$142.00		
Paid Chk# 022432	5/21/2019	JESSICA MICHNA			
G 99-31191		GIFTS & GRANTS UNRESTRICTED	\$200.00	06262019	Golda Meir Historical Reenactment
		Total JESSICA MICHNA	\$200.00		
Paid Chk# 022433	5/21/2019	JOHN LAMM OF JACKSON, INC			

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MAY 2019

		Check Amt	Invoice	Comment
E 99-94-551-2-283	CONTRACTED-BUILDING	\$2,900.00		Spring Cleanup
E 99-94-551-2-283	CONTRACTED-BUILDING	\$618.53		Monthly Visit (1 of 6)
Total JOHN LAMM OF JACKSON, INC		\$3,518.53		
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Paid Chk# 022434	5/21/2019	MIDWEST TAPE		
E 99-93-551-3-372	E CONTENT	\$675.76	97338557	Hoopia - April 2019
Total MIDWEST TAPE		\$675.76		
<hr/>				
Paid Chk# 022435	5/21/2019	MONARCH LIBRARY SYSTEM		
E 99-92-551-3-303	TELEPHONE	\$16.61	414609	1st Quarter Telephony
Total MONARCH LIBRARY SYSTEM		\$16.61		
<hr/>				
Paid Chk# 022436	5/21/2019	MYRON CORP		
G 99-31191	GIFTS & GRANTS UNRESTRICTED	\$540.39	113549182	Logo Pens
Total MYRON CORP		\$540.39		
<hr/>				
Paid Chk# 022437	5/21/2019	NASSCO		
E 99-94-551-3-306	JANITOR SUPPLIES	\$163.30		Janitorial Supplies
E 99-94-551-3-306	JANITOR SUPPLIES	(\$47.74)		Janitorial Supplies/Return
Total NASSCO		\$115.56		
<hr/>				
Paid Chk# 022438	5/21/2019	NATIONAL ELEVATOR INSPECTION		
E 99-94-551-2-283	CONTRACTED-BUILDING	\$96.80	0348055	Annual Elevator Inspection
Total NATIONAL ELEVATOR INSPECTION		\$96.80		
<hr/>				
Paid Chk# 022439	5/21/2019	OFFICE COPYING EQUIPMENT INC		
E 99-92-551-3-307	SUPPLIES-COPY MACHINE	\$159.35	AR84307	April 2019 Copy Charges
Total OFFICE COPYING EQUIPMENT INC		\$159.35		
<hr/>				
Paid Chk# 022440	5/21/2019	PAYCHEX HUMAN RESOURCES SERVIC		
E 99-92-551-2-289	PAYROLL PROCESSING	\$99.00	19865524	Time and Labor Online Monthly
Total PAYCHEX HUMAN RESOURCES SERVIC		\$99.00		
<hr/>				
Paid Chk# 022441	5/21/2019	PIEPER POWER		
E 99-94-551-3-308	BUILDING SUPPLIES	\$1,848.81	717486	Electrical Service
Total PIEPER POWER		\$1,848.81		
<hr/>				
Paid Chk# 022442	5/21/2019	PIGGLY WIGGLY		
E 99-93-551-3-370	PROGRAMMING	\$2.50		Event Supplies
E 99-91-551-1-115	TRAVEL/TRAINING/SEMINARS	\$104.85		Event Supplies
Total PIGGLY WIGGLY		\$107.35		
<hr/>				
Paid Chk# 022443	5/21/2019	SECURIAN FINANCIAL GROUP, INC		
E 99-91-551-1-199	FRINGE BENEFITS	\$62.69	062019	June Life Insurance/Employer Portion
G 99-21285	LIFE INSURANCE	\$14.41	062019	June Life Insurance/Employee Portion
Total SECURIAN FINANCIAL GROUP, INC		\$77.10		
<hr/>				
Paid Chk# 022444	5/21/2019	STATE OF WISCONSIN		
E 99-94-551-2-283	CONTRACTED-BUILDING	\$50.00	501427	Elevator Permit Fee
Total STATE OF WISCONSIN		\$50.00		
<hr/>				
Paid Chk# 022445	5/21/2019	TIME WARNER CABLE		
E 99-92-551-2-285	WEPCO LEASE	\$1,025.00	073997501050	Internet Access-PREPAY
Total TIME WARNER CABLE		\$1,025.00		
<hr/>				
Paid Chk# 022446	5/21/2019	UNIQUE MANAGEMENT SYSTEMS		
E 99-92-551-3-358	DEBT COLLECTION	\$17.90	552355	April 2019 Placements

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MAY 2019

		Check Amt	Invoice	Comment
Total UNIQUE MANAGEMENT SYSTEMS		\$17.90		
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Paid Chk#	022447	5/21/2019	WE ENERGIES	
E 99-94-551-3-360	UTILITIES	\$3,125.01	05252019	Electrical & Gas Services/MAY
Total WE ENERGIES		\$3,125.01		
<hr/>				
Paid Chk#	022448	5/21/2019	WISCONSIN RETIREMENT SYSTEM	
E 99-91-551-1-199	FRINGE BENEFITS	\$2,573.84	211542	April 2019 WRS Contribution/Employer
G 99-21265	WI RETIREMENT	\$2,573.84	211542	April 2019 WRS Contribution/Employee
E 99-91-551-1-199	FRINGE BENEFITS	\$8,059.08	645200020190	June Health Insurance/Employer Portion
G 99-21280	HEALTH INSURANCE DEDUCTIONS	\$2,001.30	645200020190	June Health Insurance/Employee Portion
Total WISCONSIN RETIREMENT SYSTEM		\$15,208.06		
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Paid Chk#	9190501	5/7/2019	PAYCHEX MAJOR MARKET SERVICES	
E 99-92-551-2-289	PAYROLL PROCESSING	\$112.70	2019050601	Processing 5-10-2019 Payroll
otal PAYCHEX MAJOR MARKET SERVICES		\$112.70		
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Paid Chk#	9190502	5/7/2019	FRANK L. WEYENBURG LIBRARY	
E 99-91-551-1-100	SALARIES & WAGES	\$21,585.06		Wages Paid 5-10-2019/Sal & Wages
E 99-91-551-1-115	TRAVEL/TRAINING/SEMINARS	\$294.42		Lampp WAPL Conf
E 99-92-551-2-287	MILEAGE	\$199.52		Lampp WAPL Mileage
E 99-94-551-3-306	JANITOR SUPPLIES	\$5.66		Jacobson Misc Supplies
G 99-21265	WI RETIREMENT	(\$1,286.92)		Wages Paid 5-10-2019
G 99-21220	FEDERAL WITHHOLDING TAX	(\$1,478.10)		Wages Paid 5-10-2019
G 99-21210	WISCONSIN WITHHOLDING	(\$828.88)		Wages Paid 5-10-2019
G 99-21230	SOCIAL SECURITY TAX	(\$1,547.87)		Wages Paid 5-10-2019
G 99-21245	FLEX BENEFIT	(\$336.14)		Wages Paid 5-10-2019
G 99-21280	HEALTH INSURANCE DEDUCTIONS	(\$1,000.65)		Wages Paid 5-10-2019
G 99-21285	LIFE INSURANCE	(\$14.41)		Wages Paid 5-10-2019
G 99-11160	SPECIAL CLEARING ACCOUNT	(\$15,591.69)		Wages Paid 5-10-2019
Total FRANK L. WEYENBURG LIBRARY		\$0.00		
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Paid Chk#	9190503	5/7/2019	PAYCHEX	
G 99-21220	FEDERAL WITHHOLDING TAX	\$1,478.10		Wages Paid 5-10-2019
G 99-21210	WISCONSIN WITHHOLDING	\$828.88		Wages Paid 5-10-2019
G 99-21230	SOCIAL SECURITY TAX	\$1,547.87		Wages Paid 5-10-2019
E 99-91-551-1-199	FRINGE BENEFITS	\$1,547.89		Wages Paid 5-10-2019
G 99-11160	SPECIAL CLEARING ACCOUNT	\$15,591.69		Wages Paid 5-10-2019
Total PAYCHEX		\$20,994.43		
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Paid Chk#	9190504	5/22/2019	PAYCHEX MAJOR MARKET SERVICES	
E 99-92-551-2-289	PAYROLL PROCESSING	\$112.70	2019052101	Process 5-24-2019 Payroll
otal PAYCHEX MAJOR MARKET SERVICES		\$112.70		
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Paid Chk#	9190505	5/22/2019	PAYCHEX	
G 99-21220	FEDERAL WITHHOLDING TAX	\$1,476.94		FED/Wages Pd 5-24-2019
G 99-21210	WISCONSIN WITHHOLDING	\$829.95		WI/Wages Pd 5-24-2019
G 99-21230	SOCIAL SECURITY TAX	\$1,546.79		SS/MED/Wages Pd 5-24-2019
E 99-91-551-1-199	FRINGE BENEFITS	\$1,546.80		FRG/Wages Pd 5-24-2019
G 99-11160	SPECIAL CLEARING ACCOUNT	\$15,335.59		Direct Deposit/Wages Pd 5-24-2019
Total PAYCHEX		\$20,736.07		
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Paid Chk#	9190506	5/22/2019	LIBRARY PAYROLL	
E 99-91-551-1-100	SALARIES & WAGES	\$21,556.21		/Wages Pd 5-24-19
E 99-93-551-3-370	PROGRAMMING	\$28.83		Event/Wages Pd 5-24-19
E 99-92-551-2-287	MILEAGE	\$54.52		Mileage/Wages Pd 5-24-19
E 99-92-551-2-287	MILEAGE	\$173.42		Mileage/Wages Pd 5-24-19

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MAY 2019

	Check Amt	Invoice	Comment
G 99-21265 WI RETIREMENT	(\$1,286.92)		WRS/Wages Pd 5-24-19
G 99-21220 FEDERAL WITHHOLDING TAX	(\$1,476.94)		FED/Wages Pd 5-24-19
G 99-21210 WISCONSIN WITHHOLDING	(\$829.95)		WI/Wages Pd 5-24-19
G 99-21230 SOCIAL SECURITY TAX	(\$1,546.79)		SS & MED/Wages Pd 5-24-19
G 99-21245 FLEX BENEFIT	(\$336.14)		FLEX/Wages Pd 5-24-19
G 99-21280 HEALTH INSURANCE DEDUCTIONS	(\$1,000.65)		HEALTH/Wages Pd 5-24-19
G 99-11160 SPECIAL CLEARING ACCOUNT	(\$15,335.59)		Direct Deposit/Wages Pd 5-24-19
Total LIBRARY PAYROLL	\$0.00		

Paid Chk# 9190507 5/22/2019 **DEPARTMENT OF EMPLOYEE TRUST**

E 99-91-551-1-199 FRINGE BENEFITS	\$8,059.08	364200020190	Employer HEALTH/APR
G 99-21280 HEALTH INSURANCE DEDUCTIONS	\$2,001.30	364200020190	Employee HEALTH/APR
Total DEPARTMENT OF EMPLOYEE TRUST	\$10,060.38		

Paid Chk# 9190508 5/22/2019 **WISCONSIN RETIREMENT SYSTEM**

E 99-91-551-1-199 FRINGE BENEFITS	\$2,573.84		Employer WRS/APR
G 99-21265 WI RETIREMENT	\$2,573.84		Employee WRS/APR
Total WISCONSIN RETIREMENT SYSTEM	\$5,147.68		

11110 HARRIS GF -CHECKING \$100,936.09

Fund Summary

11110 HARRIS GF -CHECKING

99 F. L. WEYENBERG LIBRARY FUND	\$100,936.09
	\$100,936.09