11345 North Cedarburg Road, Mequon, Wisconsin 53092

Minutes of the Board of Trustees May 8, 2013 Meeting
Approved as of June 12, 2013

The Frank L. Weyenberg Library Board of Trustees' regular meeting was held on Wednesday, May 8, 2013 at 7:00 p.m. in the Tolzman Community Room**.**

I. Pledge of Allegiance

President Jill Miller led the Pledge of Allegiance.

II. Call to Order, Verification of Posting, Roll Call

President Jill Miller called the meeting to order at 7:01 PM.
Posting of notice as of May 6, 2013 was verified.
Trustees Present: Jill Miller, President; Stacey Names, Vice President; Drew Wallach, Treasurer; Brenda Richardson, Mary Gielow, Jeridon Clark, Mary O'Hara Stacy, Rob Holyoke and John Hawkins.
Trustee Absent: Mimi Rosing.
Staff Present: Linda Bendix, Library Director; Craig Jacobson, Community Relations.

III. Announcements

A. Next Board Meeting on Wednesday, June 12, 2013 at the Frank L. Weyenberg Library. The Board agreed to move the start time of the meeting to 6:15 pm to accommodate another meeting.
B. Rob Holyoke is now the elected official representative from the Village of Thiensville.

IV. Public Comment (Limit of 5 min./person)

None present.

V. Approval of Minutes

Mary O'Hara Stacy moved approval of the April 10, 2013 Board Meeting minutes. Brenda Richardson seconded. Motion carried.

VI. Financial Reports

A. Expense and Revenue Report for April 2013
Drew Wallach reported that the library's Expense and Revenue Report for April 2013 was included in the board packet. With 33% of the fiscal year completed Mr. Wallach reported that revenues have been received as anticipated and overall expenditures are well under control.

B. Action Item: Accounts Payable Statement for April 2013
Drew Wallach moved approval of the April 2013 Accounts Payable Statement in the amount of $37,551.93. Stacy Names seconded. Motion carried.

C. Action Item: Acceptance of Donations for Aptil 2013
Drew Wallach moved to accept donations in the amount of $1,350. Brenda Richardson seconded. Motion carried.

VII. Committee Reports

A. Finance
Drew Wallach reported that a regular Finance committee meeting was held. The committee reviewed the April library financial reports and plans to further explore the vendor selection process.

B. Advocacy
Mary Gielow reported that no meeting was held.

C. Personnel
Brenda Richardson reported that no meeting was held.

D. Nominating
1. Report of the Nominating Committee
Brenda Richardson reported that the Nominating Committee had met and proposed the following slate of officers for 2013-14: Jill Miller, President; Brenda Richardson, Vice President; Mimi Rosing, Secretary; Drew Wallach, Treasurer.

2. Action Item: Election of Officers for 2013-14
Brenda Richardson moved to approve the proposed slate of officers for 2013-14, Drew Wallach seconded. Motion carried.

VIII. President's Report

Jill Miller reported that Committee appointments will be made at the June meeting, and any Trustee who had a committee preference should inform Jill beforehand.

IX. Director's Report

A. Library Operations
The statistical summary of library operations was included in the board packet. Linda Bendix reported that circulation is now up year to date while electronic circs continue to rise dramatically. Eastern Shores is planning to discuss a system-wide Overdrive program in the future.

B. ESLS Activities
Linda Bendix updated the Board on the status of the proposed merger between the Eastern Shores Library System and the Manitowoc-Calumet System. The cost/benefit analysis is the key for the Library, while several other system members have raised their concerns as well. At this point, any merger is unlikely to be complete by the end of the year. Talks are ongoing.

X. Old Business

A. Action Item: Approval of the Reference Renovation Project
This project was initially presented to the Board at the time the bathroom renovations were approved but was tabled at the time. The final renovation project will relocate the two existing reference desks into a single desk at a central location.

Drew Wallach moved to approve the Reference Renovation Project at an amount not to exceed $15,000. John Hawkins seconded. Motion carried.

XI. New Business

A. Action Item: Notice of Disallowance of Liability Claim
At the recommendation of the Library's insurance carrier, the Board was asked to formally disallow the claim of damages by Paul Maliszewski.

Jill Miller moved to approve the Notice of Disallowance of Liability Claim, Brenda Richardson seconded. Motion carried.

XII. Adjournment

There being no further business before the Board, Rob Holyoke moved to adjourn, Stacey Names seconded. The motion carried and the meeting adjourned at 8:18 p.m.

Respectfully submitted,
Craig Jacobson, Community Relations Associate