

11345 North Cedarburg Road, Mequon, Wisconsin 53092

Minutes of the Board of Trustees May 14, 2014 Meeting Approved as of June 11, 2014

The Frank L. Weyenberg Library Board of Trustees' regular meeting was held on Wednesday, May 14, 2014 at 6:00 p.m. in the Tolzman Community Room.

I. Pledge of Allegiance

President Jill Miller led the Pledge of Allegiance.

II. Call to Order, Verification of Posting, Roll Call

President Jill Miller called the meeting to order at 6:04 PM.

Posting of notice as of May 13, 2014 was verified.

Trustees present: Jill Miller, President; Brenda Richardson, Vice President; Jeridon Clark, Harold Nonken, Karen Dredge, Lisa Nowakowski, John Hawkins and Rob Holyoke.

Trustee Absent: Mimi Rosing and Stacey Names.

Staff Present: Linda Bendix, Library Director and Craig Jacobson, Community Relations Associate.

III. Announcements

- A. Next Board Meeting on Wednesday, June 11, 2014 at the Frank L. Weyenberg Library.
- B. Welcome to New Board Member
 Lisa Nowakowski of Mequon introduced herself to the Board.

IV. Public Comment (Limit of 5 min./person)

No members of the public were present.

V. Approval of Minutes

Harold Nonken moved approval of April 9, 2014 Board Meeting minutes. Rob Holyoke seconded. Motion carried.

VI. Financial Reports

A. Revenue and Expense Reports for April 2014

Jeridon Clark reported that the Revenue and Expense reports from the Village of Thiensville were included in the packet. Both reports were reviewed by the Finance Committee and found to be in order. In addition, the City of Mequon has completed their end of year 2013 processing and all remaining unspent funds have been transferred into reserves.

- B. Action Item: Accounts Payable Statement for April 2014
 Jeridon Clark moved approval of the April 2014 Accounts Payable Statement in the amount of \$73,252.63. Rob Holyoke seconded. Motion carried.
- C. Action Item: Acceptance of Donations for April 2014

 Jeridon Clark moved to accept donations in the amount of \$4,290.94. John Hawkins seconded. Motion carried.

VII. Committee Reports

A. Finance

Jeridon Clark reported that a regular meeting was held. The committee discussed library financials and building projects.

B. Advocacy

Karen Dredge reported that no meeting was held.

C. Personnel

Brenda Richardson reported that no meeting was held.

VIII. President's Report

Jill Miller discussed the letter detailing the Eastern Shores Library System's response to the Board's comments on the Department of Public Instructions 2013 Annual Report in regards to system efficacy. She encouraged the Board to review the comments and reply to her or Ms. Bendix for their reactions.

IX. Director's Report

A. System Membership Options

Linda Bendix reported that the Library has begun researching the potential costs and benefits of partnering with other counties for library system membership. The discussions have not progressed beyond fact-finding at this point. The Board was asked to provide a letter in support of this research.

B. Ozaukee County Court Proceedings Update

Linda Bendix reported that the criminal court proceedings involving a former library employee were resolved on May 5. The former employee will be required to make restitution to the Library for the materials stolen and is no longer allowed to enter the Library.

C. Library Operations

Linda Bendix noted that the statistical summary of Library Operations was included in the Board Packet. Ms. Bendix reported that the ESLS board has extended an offer on the vacant system director position at their May 13, 2014 meeting.

X. New Business

A. Nominating Committee Report

Jill Miller reported that the Nominating Committee had met and were nominating Ms. Richardson as President, Ms. Names as Vice President, Ms. Rosing as Secretary and Mr. Clark as Treasurer.

B. Action Item: Election of Officers for 2014-15 Jill Miller moved to elect Ms. Richardson as President, Ms. Names as Vice President, Ms. Rosing as Secretary and Mr. Clark as Treasurer for the 2014-15 Board Year. John Hawkins seconded. Motion carried.

XI. Adjournment

There being no further business before the Board, Karen Dredge moved to adjourn. Rob Holyoke seconded. The motion carried and the meeting adjourned at 7:00 p.m.

Respectfully submitted, Craig Jacobson, Community Relations Associate