

11345 North Cedarburg Road, Meguon, Wisconsin 53092

Minutes of the Board of Trustees June 12, 2013 Meeting Approved as of July 10, 2013

The Frank L. Weyenberg Library Board of Trustees' regular meeting was held on Wednesday, June 12, 2013 at 6:15 p.m. in the Tolzman Community Room.

I. Pledge of Allegiance

President Jill Miller led the Pledge of Allegiance.

II. Call to Order, Verification of Posting, Roll Call

President Jill Miller called the meeting to order at 6:18 PM.

Posting of notice as of June 10, 2013 was verified.

Trustees Present: Jill Miller, President; Brenda Richardson, Vice President; Drew Wallach,

Treasurer; Mary Gielow, Karen Dredge, Rob Holyoke and John Hawkins.

Trustee Absent: Mimi Rosing, Jeridon Clark and Harold Nonken.

Staff Present: Linda Bendix, Library Director; Craig Jacobson, Community Relations.

III. Announcements

A. Welcome to New Board Members

Karen Dredge and Harold Nonken are newly appointed members of the Board of Trustees. Both are representing the City of Mequon as at-large representatives.

B. Next Board Meeting on Wednesday, July 10, 2013 at 7:00 at the Frank L. Weyenberg Library.

IV. Public Comment (Limit of 5 min./person)

None present.

V. Approval of Minutes

Brenda Richardson moved approval of the May 8, 2013 Board Meeting minutes. Drew Wallach seconded. Motion carried.

VI. Financial Reports

A. Expense and Revenue Report for May 2013

Drew Wallach reported that the library's Expense and Revenue Report for May 2013 was included in the board packet. With 42% of the fiscal year completed Mr. Wallach reported that revenues have been received as anticipated and overall expenditures are in good shape. Mr. Wallach expressed severe concern over the Capital Reserves. The transactions are not being properly resolved as were anticipated as per the agreement with the fiscal

agent, thus leading to severe doubts as to accuracy of the reports. Follow up with the Library's fiscal agent on these concerns is necessary

B. Action Item: Accounts Payable Statement for May 2013

Drew Wallach moved approval of the May 2013 Accounts Payable Statement in the amount of \$45,923.58. Brenda Richardson seconded. Motion carried.

VII. Committee Reports

A. Finance

Drew Wallach reported that a regular Finance committee meeting was held. The committee reviewed the May library financial reports.

B. Advocacy

Mary Gielow reported that no meeting was held.

C. Personnel

Brenda Richardson reported that no meeting was held.

VIII. President's Report

Jill Miller announced the following Committee Appointments for 2013-14: Drew Wallach will serve as Chair of the Finance Committee with Rob Holyoke and Jeridon Clark. Mimi Rosing will serve as Chair of the Advocacy Committee with Mary Gielow and John Hawkins. Brenda Richardson will serve as Chair of the Personnel Committee with Jill Miller. Further appointments will be made at a future meeting.

IX. Director's Report

A. Library Operations

Linda Bendix reported that the statistical summary of Library Operations was included in the Board Packet. She further reported that the East Side Portico project, which was funded by the Weyenberg Public Library Foundation, is now completed. The previously approved renovations to the public restrooms will begin on August 12 in order to avoid the congestion of the summer season, and once initiated the work should be completed quickly. The approved reference renovations will be occurring simultaneously. In addition, the Library's transition to an in-house Information Technology solution is now complete, and Board members will be provided instructions for their new email service.

B. ESLS Activities

In the interests of time, this report was omitted.

X. Adjournment

There being no further business before the Board, Rob Holyoke moved to adjourn, Brenda Richardson seconded. The motion carried and the meeting adjourned at 6:48 p.m.

Respectfully submitted,

Craig Jacobson, Community Relations Associate