



11345 North Cedarburg Road, Mequon, Wisconsin 53092

**Minutes of the Board of Trustees January 9, 2019 Meeting
Approved as of February 20, 2019**

The Frank L. Weyenberg Library Board of Trustees' regular meeting was held on Wednesday, January 9, 2019 at 6:00 p.m. in the Tolzman Community Room.

I. Pledge of Allegiance

Lisa Nowakowski led the Pledge of Allegiance.

II. Call to Order, Verification of Posting, Roll Call

Lisa Nowakowski called the meeting to order at 6:00 pm.

Posting of notice as of January 4, 2019 was verified.

Trustees present: Lisa Nowakowski, President; David Strifling, Vice President; Mimi Rosing, Secretary; Jennifer Bogli, Treasurer; Alex Olson, Lauren Croix, John Wirth and Rob Holyoke.

Trustees Absent: Nancy Szatkowski and JanaLee Hitchcock.

Staff Present: Rachel Muchin Young, Library Director; Ashley Pike, Patron Services Manager and Craig Jacobson, Business Manager.

III. Announcements

Ms. Muchin Young read a letter from Ms. Szatkowski addressed to the Board.

IV. Public Comment (Limit of 5 min./person)

None.

V. Approval of Minutes

A. Action Item: Minutes of the December 12, 2018 meeting

David Strifling moved to approve the minutes of the December 12, 2018 Board of Trustees meeting. Lauren Croix seconded. Motion carried.

VI. Financial Reports

A. Revenue and Expense Reports for December 2018

Jennifer Bogli reported on the preliminary end of year financial reports. All were found to be in order.

- B. Action Item: Accounts Payable Statement for December 2018
John Wirth moved approval of the December 2018 Accounts Payable Statement in the amount of \$98,852.28. Mimi Rosing seconded. Motion carried.

VII. Committee Reports

- A. Finance
No meeting was held.
- B. Advocacy
No meeting was held.
- C. Personnel
No meeting was held.

VIII. President's Report

IX. Staff Reports

- A. Library Operations Report
The End of Year 2018 Activity Report was included in the board packet. Library Director Rachel Muchin Young commented on the statistics, noting that the statistics were generally an improvement on the previous year.
- B. Director's Report
The written Library Director's report was included in the Board Packet. Rachel Muchin Young further reported on her activities for the past month, including updates on the library's website, Hoopla usage and various other activities.
- C. Staff Reports:
 - 1. Access Services Manager
The written report was included in the Board Packet.
 - 2. Business Manager
The written report was included in the Board Packet. Craig Jacobson commented further on the activities of the past month.
 - 3. Patron Services Manager
The written report was included in the Board Packet. Ashley Pike commented further on the activities of the past month.

X. Old Business

- A. Action Item: 2019 Weyenberg Public Library Foundation Request
The Library's list of requests was included in the Board Packet. David Strifling moved to approve the 2019 Weyenberg Public Library Foundation Requests, Jennifer Bogli seconded. Motion carried.

B. Action Item: Strategic Plan

John Wirth moved to approve the Strategic Plan, Lisa Nowakowski seconded.
Motion carried.

XI. New Business

A. Action Item: Proposed Bylaws Changes

John Wirth moved to approve the changes to the Library's bylaws. David Strifling seconded. Motion carried.

XII. Future Meeting Dates

The next Board of Trustees meeting will be on February 13, 2019 at 6:00 p.m.

XIII. Adjournment

There being no further business before the Board, John Wirth moved to adjourn.
Alex Olson seconded. The motion carried and the meeting adjourned at 7:30 p.m.

Respectfully submitted,
Craig Jacobson, Business Manager