



11345 North Cedarburg Road, Mequon, Wisconsin 53092

**Minutes of the Board of Trustees May 15, 2019 Meeting
Approved as of June 19, 2019**

The Frank L. Weyenberg Library Board of Trustees' annual meeting was held on Wednesday, May 15, 2019 at 6:00 p.m. in the Tolzman Community Room.

I. Pledge of Allegiance

Lisa Nowakowski led the Pledge of Allegiance.

II. Call to Order, Verification of Posting, Roll Call

Lisa Nowakowski called the meeting to order at 6:00 pm.

Posting of notice as of May 9, 2019 was verified.

Trustees present: Lisa Nowakowski, President; David Strifling, Vice President; Jennifer Bogli, Treasurer; Nancy Szatkowski, JanaLee Hitchcock, Lauren Croix, Alex Olson and Jefferey Hansher.

Trustee Absent: Mimi Rosing and Rob Holyoke.

Staff Present: Rachel Muchin Young, Library Director; Ashley Pike, Patron Services Manager; Amanda Kloppmann, Access Services Manager and Craig Jacobson, Business Manager.

III. Announcements

The Board welcomed Jeffrey Hansher, the new elected representative for the City of Mequon.

IV. Public Comment (Limit of 5 min./person)

None.

V. Election of Officers

A. Report from the Nominating Committee

Nancy Szatkowski reported that the Nominating Committee held two meetings and recommended the following slate of officers for the 2019-20 Board year:

President: David Strifling

Vice President: JanaLee Hitchcock

Treasurer: Jennifer Bogli

Secretary: Mimi Rosing

- B. Action Item: Election of Officers for 2019-20
After hearing no further nominations, Lisa Nowakowski moved to elect the proposed slate of officers for the 2019-20 Board year. Alex Olson seconded. The motion carried.

VI. Approval of Minutes

- A. Action Item: Minutes of the April 10, 2019 meeting
Nancy Szatkowski moved to approve the minutes of the April 10, 2019 Board of Trustees meeting. JanaLee Hitchcock seconded. Motion carried.

VII. Financial Reports

- A. Revenue and Expense Reports for April 2019
All reports were found to be in order.

- B. Action Item: Accounts Payable Statement for April 2019
David Strifling moved to approve the April 2019 accounts payables in the amount of \$93,390.80. Nancy Szatkowski seconded. Motion carried.

VIII. Committee Reports

- A. Finance
No meeting was held.

- B. Advocacy
No meeting was held.

- C. Personnel
No meeting was held.

IX. President's Report

Nothing to report.

X. Staff Reports

- A. Library Operations Report
The Activity Report was included in the board packet. Library Director Rachel Muchin Young commented on the statistics.

- B. Director's Report
The written Library Director's report was included in the Board Packet. Rachel Muchin Young further reported on the recent activities at the Library. In addition, Ms. Muchin Young reported that she had presented the Library's Annual Report to the City of Mequon and the Village of Thiensville at their most recent government meetings. Ms. Muchin Young had also attended the Thiensville-Mequon Lion's Club annual Parade of Checks and the Library received a donation that will be used on

Large Print collection items. Ms. Muchin Young reported on the status of the Foundation funded projects.

C. Staff Reports:

1. Access Services Manager

The written report was included in the Board Packet. Amanda Kloppmann reported on her additional activities.

2. Business Manager

The written report was included in the Board Packet. Craig Jacobson commented further on the activities of the past month.

3. Patron Services Manager

The written report was included in the Board Packet. Ashley Pike commented further on her activities.

XI. New Business

A. Action Item: 2019 Monarch Network Proposal

JanaLee Hitchcock moved to approve the included Monarch network proposal as is. Alex Olson seconded. Motion carried.

XII. Trustee Training & System/State Library Update

A. Jennifer Chamberlain, Director

Rachel Muchin Young reported that the Monarch Library System has hired Jennifer Chamberlain as the interim System Director with a one-year contract.

B. Kim Niesing, Youth Services Liaison

Rachel Muchin Young reported that Kim Niesing has been named the Monarch Library System's youth services liaison.

XIII. Future Meeting Dates

The next Board of Trustees meeting will be on June 19, 2019 at 6:00 p.m.

XIV. Adjournment

There being no further business before the Board, Nancy Szatkowski moved to adjourn. David Strifling seconded. The motion carried and the meeting adjourned at 6:57 p.m.

Respectfully submitted,
Craig Jacobson, Business Manager